

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, APRIL 25, 2011 – 4:30 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, April 20, 2011 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

The Taylors Falls City Council met on Monday, April 25, 2011 beginning at 4:30 p.m. in the Mayor's Office at City Hall, 637 First Street, Taylors Falls, Minnesota, to interview four candidates for the position of Seasonal Public Works Employee.

CALL TO ORDER

The Special Meeting was called to order at 4:31 p.m. by Mayor Mike Buchite.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: Public Works Superintendent Mike Kriz, four applicants for the Seasonal Public Works Employee position

MEETING PURPOSE

The purpose of the Special Meeting was to interview four candidates for the position of Seasonal Public Works Employee. Two more interviews are scheduled for Tuesday, April 26, 2011, when a decision on whom to hire will be made.

RECESS

MOTION BY TANGEN/MURPHY TO RECESS THE SPECIAL INTERVIEW MEETING UNTIL 4:30 P.M. ON TUESDAY, APRIL 26, 2011, AT 4:30 P.M. IN THE MAYOR'S OFFICE AT CITY HALL. MOTION CARRIED UNANIMOUSLY.

CALL TO ORDER

The Regular Meeting was called to order at 6:51 p.m. by Mayor Mike Buchite in Council Chambers.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Larry Julik-Heine, Mary Jo Murphy

MEMBERS ABSENT: None

OTHERS PRESENT: City Clerk-Treasurer Jo Everson, RE Peterson, and Eric Vargo from the Chisago County Press

ADOPTION OF AGENDA

MOTION BY JULIK-HEINE/TANGEN TO APPROVE THE AGENDA, AS PRESENTED, FOR THE APRIL 25, 2011 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY MURPHY/RIVARD TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER ACCEPTING RESIGNATION FROM GERALD PLATZER; CONSIDER RESOLUTION 11-04-03 ACCEPTING A GRANT FROM THE MN DEPARTMENT OF PUBLIC SAFETY; CONSIDER AUTHORIZATION TO PURSUE AND SUBMIT THE 2011 CITY OF EXCELLENCE AWARD APPLICATION; CONSIDER TEMPORARY BEER PERMIT FOR ALMELUND LIONS CLUB FOR SMELT FRY AND

WANNIGAN DAYS; CONSIDER 2011 SOLID WASTE PERMIT FOR EVERGREEN RECYCLING, LLC; CONSIDER AGREEMENT BETWEEN CITY AND LHB, INC.; CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM

None.

STAFF REQUESTS

Public Works Department: Consider Purchase of Mower Deck. The current mower used by the Public Works Department is ten years old with less than 1,000 hours of use. The life expectancy of the mower is 5,000 – 6,000 hours. The mower deck needs to be replaced, which would extend the life of the mower significantly rather than replace the entire mower (at an estimated cost of \$10,000 - \$12,000). Olson Power and Equipment submitted a proposal for this replacement stamped mower deck.

MOTION BY JULIK-HEINE/RIVARD TO AUTHORIZE THE PURCHASE OF A 60" KUBUTO PRO DECK FROM OLSON POWER AND EQUIPMENT, NORTH BRANCH, MINNESOTA, AT A COST OF \$2,556.45, TO BE PAID FROM THE PUBLIC WORKS NEW EQUIPMENT BUDGET ACCOUNT (43100-580). MOTION CARRIED UNANIMOUSLY.

Consider Repairs to Well #1. Well #1, located on West Street, has not been in operation due to poor water quality because it is pumping manganese. This well is essential as a backup well in the event Well #3 or #4 would go out, it could pump enough water for the City's demand. E.H. Renner & Sons proposes to remove the pump, clean out the well, airlift the debris to surface and reset the pump at a cost of \$11,546.00. This is more of an exploratory work with the possibility that it may or may not fix the problem. A new **V**ariable **F**requency **D**rive may also be installed, with the cost to be reimbursed by a rebate from Xcel Energy.

MOTION BY TANGEN/JULIK-HEINE TO AUTHORIZE E.H. RENNER & SONS TO COMPLETE THE WORK AS PROPOSED ON WELL #1, LOCATED ON WEST STREET, BY REMOVING THE DEEP WELL TURBINE PUMP, INSPECTING THE PUMP, WIRE BRUSHING THE CASING, REMOVING DEBRIS, CHLORINATING THE WELL, AND REINSTALLING THE PUMP, AT A COST NOT TO EXCEED \$12,000.00, WITH CLARIFICATION ON THE NUMBER OF TELEVISIONING NEEDS AND COSTS. PROJECT IS TO BE PAID FROM THE WATER FUND (601), ACKNOWLEDGING THAT A PORTION OF THE COST HAS BEEN PAID FROM INSURANCE REIMBURSEMENT FROM THE OCTOBER 2010 POWER SURGE DAMAGES. MOTION CARRIED UNANIMOUSLY.

Council Members Ross Rivard and Larry Julik-Heine are to review and approve any change orders in the field and report back to the Council any cost adjustments.

City Engineer Steve Heth from Bolton & Menk, Inc. indicated that repairs to Well #1 should be priority over painting the water tower. As a result, that project will be postponed until spring 2012.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER BIDS FOR DEMOLITION OF TRUCK STATION

At the April 11, 2011 Council Meeting the Council authorized the solicitation of bids for the demolition of the two former truck station buildings located at 680 Chisago Street. Bids were opened at noon on Thursday, April 21, 2011. Four bids were received: Full House Construction, LLC DBA Wild River Contracting, \$21,900; RE Peterson, Inc, \$29,400; Frattalone Company, \$47,000; and Dressel Contracting, \$55,000.

MOTION BY MURPHY/TANGEN TO AWARD THE BID TO FULL HOUSE CONSTRUCTION, LLC, DBA WILD RIVER CONTRACTING, AT A COST OF \$21,900.00 FOR THE DEMOLITION OF THE TWO

BUILDINGS OWNED BY THE CITY OF TAYLORS FALLS, LOCATED AT 680 CHISAGO STREET IN TAYLORS FALLS, PER THE DEMOLITION SPECIFICATIONS, CONDITIONAL UPON THE RECEIPT OF THE APPROPRIATE INSURANCE CERTIFICATE. MOTION CARRIED UNANIMOUSLY.

The Council reviewed the proposed contract and project schedule. Jeremy Vitalis, Supervisor of Wild River Contracting, proposes to begin minimum “non-machine tasks” the week of May 2nd, with entire site work to begin the week of May 9th or 16th. Completion of the project is to occur one onth following the lifting of road restrictions.

MOTION BY JULIK-HEINE/RIVARD TO APPROVE THE CONTRACT, AS AMENDED, BY AND BETWEEN THE CITY OF TAYLORS FALLS AND FULLHOUSE CONSTRUCTION, LLC DBA: WILD RIVER CONTRACTING, TO FURNISH ALL LABOR, MATERIALS, EQUIPMENT AND SERVICES TO COMPLETE ALL WORK REQUIRED IN ACCORDANCE WITH THE BID AND DEMOLITION SPECIFICATIONS FOR THE TRUCK STATION PROPERTY LOCATED AT 680 CHISAGO STREET IN TAYLORS FALLS. MOTION CARRIED UNANIMOUSLY. (on file)

CONSIDER DEER HUNT MANAGEMENT PROGRAM

Larry Phillips, City Zoning Administrator-Coordinator, administers the Deer Hunt Management Program in Taylors Falls. Section 510.04(9) of the Taylors Falls Code of Ordinances allows for a Deer Herd Management Hunt within the City limits under certain conditions. Each year the Council must determine if the archery hunt is to occur. The City must notify the Minnesota Department of Natural Resources by May 1st if the hunt is approved. Phillips reported:

Historical City Deer Hunt Data

Year	City Hunt Permits Issued	Deer Kills in the City
2010	13	4
2009	11	5
2008	27	7
2007	13	5
2006	16	10
2005	7	2
2004	12	5
Averages	14.1	5.4

Council Member John Tangen reported that it is probable that more deer were harvested than what was recorded, and that it would be in the City’s best interests to continue the hunt.

MOTION BY TANGEN/MURPHY TO AUTHORIZE A SPECIAL TAYLORS FALLS ARCHERY DEER HERD MANAGEMENT HUNT FROM SEPTEMBER 17, 2011 – DECEMBER 31, 2011. MOTION CARRIED UNANIMOUSLY.

CONSIDER CONTRACT WITH DESIGN IN THE LIGHT FOR RIVER WALK TRAIL SIGNAGE

The Taylors Falls Economic Development Commission recently reviewed a proposal from Design in the Light, owned by Designer Kay Lambert, to provide these new River Walk Park signage designs. Council Member Mary Jo Murphy reported that there will be two major signs constructed of wood and metal attached to archways that are in the process of being built by Boy Scouts.

MOTION BY MURPHY/RIVARD TO APPROVE THE AGREEMENT BY AND BETWEEN THE CITY OF TAYLORS FALLS AND DESIGN IN THE LIGHT, TO PROVIDE GRAPHIC DESIGN CREATIVE SERVICES, FOR A TOTAL ESTIMATED COST OF \$1,150.00 WITH \$575.00 DOWN, TO BE PAID FROM THE RIVERALK PARK IMPROVEMENT FUND (345), ACKNOWLEDGING REIMBURSEMENT FROM THE WALKABLE COMMUNITIES PROGRAM FUNDING FROM THE STATE OF MINNESOTA, AS ADMINISTERED BY CHISAGO COUNTY. (on file)

IT WAS FURTHER MOVED TO AUTHORIZE THE MAYOR AND CLERK-TREASURER TO SIGN SAID AGREEMENT. MOTION CARRIED UNANIMOUSLY.

CONSIDER CONTRACT MOWING FOR THE 2011 SEASON

Rivard Lawn Care Services has provided contract mowing for the City since 2008, although there has not a contract in place since 2009. The Council discussed if the City should continue with the Rivard's or send out a Request for Proposals. The consensus was that the Council was very pleased with the service provided by the Rivard's, and that the City should continue to contract with them to provide mowing in 2011. Julik-Heine reported that initial conversations indicated a slight increase in costs, with a possible 10% increase if gas prices continue to increase. He will continue the negotiations and bring the final proposal back to the Council for approval.

MOTION BY TANGEN/MURPHY TO CONTRACT WITH RIVARD LAWN CARE SERVICES TO PROVIDE 2011 LAWN CARE SERVICES, WITH A FINAL CONTRACT TO BE DETERMINED AND APPROVED AT A FUTURE COUNCIL MEETING. MOTION CARRIED, WITH RIVARD ABSTAINING SINCE HE IS A RELATED TO THE OWNERS OF THE COMPANY.

CONSIDER PURCHASE OF GIS FILES FOR RIVER WALK PLANNING

Larry Phillips, City Zoning Administrator-Coordinator, reported that the River Walk Subcommittee recently approved a recommendation to the City Council to purchase GIS/CADD shape files from Chisago County for River Walk planning and design purposes, in an amount not to exceed \$500. The area they described is east of Hazel Alley between Second Street and Wannigan Point +/- 25 acres at \$20/acre. They recommended the funds to be paid from the River Walk Park Improvements Fund, for which \$2,000 was budgeted in 2011. The GIS/CADD shape files provide three things that will be instrumental for the project- 1) Clear (non-pixelated) current aerial photo overlay; 2) Approximate parcel and road right-of-way lines; and 3) 1' contour lines. These electronic spatial files can be modified to integrate trail design.

MOTION BY JULIK-HEINE/MURPHY TO ACCEPT THE RIVER WALK SUBCOMMITTEE'S RECOMMENDATION AND AUTHORIZE THE PURCHASE GIS/CADD FILES FROM THE CHISAGO COUNTY PUBLIC WORKS DEPARTMENT FOR RIVER WALK PLANNING AND DESIGN PURPOSES IN AN AMOUNT NOT TO EXCEED \$500 FOR THE AREA GENERALLY DESCRIBED AS EAST OF HAZEL ALLEY BETWEEN WANNIGAN POINT AND SECOND STREET. THE EXPENSE IS TO BE PAID FROM THE RIVER WALK IMPROVEMENT FUND (345). MOTION CARRIED UNANIMOUSLY.

CONSIDER GERALD PLATZER'S RESIGNATION FROM THE EDC

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA GERALD PLATZER'S RESIGNATION FROM THE TAYORS FALLS ECONOMIC DEVELOPMENT COMMISSION.

CONSIDER RESOLUTION 11-04-03 ACCEPTING A GRANT

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 11-04-03, ACCEPTING A STATE HOMELAND SECURITY GRANT FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFTY IN THE AMOUNT OF \$36,224.00, FOR THE PURCHASE OF COMPLIANT 800 MHZ RADIO'S. (attached)

CONSIDER AUTHORIZATION TO PURSUE AND SUBMIT 2011 CITY OF EXCELLENCE AWARD APPLICATION

The League of Minnesota Cities administers an annual City of Excellence Award program, which is designed to showcase excellent work completed by Minnesota cities. Taylors Falls' application will include the Mn/DOT Relocation and Redevelopment Project. There is a first place cash award of \$1,000.00.

THE CITY COUNCIL AUTHORIZED BY CONSENT AGENDA FOR ZONING ADMINISTRATOR-COORDINATOR LARRY PHILLIPS TO PURSUE AND SUBMIT THE 2011 CITY OF EXCELLENCE AWARD APPLICATION FOR THE MINNESOTA DEPARTMENT OF TRANSPORTATION RELOCATION AND REDEVELOPMENT PROJECT. THE APPLICATION SHALL BE SUBJECT TO REVIEW BY THE CLERK-TREASURER AND MAYOR.

CONSIDER TEMPORARY BEER PERMIT FOR ALMELUND LIONS CLUB

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE ISSUANCE OF AN ON-SALE TEMPORARY BEER LICENSE TO THE ALMELUND LIONS CLUB, FOR THE MAY 7, 2011 TAYLORS FALL RELIEF ASSOCIATION SMELT FRY AND FOR THE JULY 16, 2011 WANNIGAN DAY "TUG ACROSS THE ST. CROIX RIVER".

CONSIDER 2011 SOLID WASTE LICENSE EVERGREEN RECYCLING, LLC

THE CITY COUNCIL APPROVED A ONE-DAY SOLID WASTE LICENSE FOR SATURDAY, MAY 7, 2011 TO EVERGREEN RECYCLING, INC., WAIVING THE \$150.00 FEE SINCE HE IS PROVIDING A SERVICE TO THE CITY RESIDENTS. IF EVERGREEN CONTINUES TO RECEIVE BUSINESS AS A RESULT OF THE CLEAN-UP DAY, HE WILL BE REQUIRED TO PAY THE \$150.00 ANNUAL LICENSE FEE.

CONSIDER AGREEMENT BETWEEN THE CITY AND LHB, INC.

THE CITY COUNCIL APPROVED BY CONSENT AGENDA, THE AGREEMENT BETWEEN THE CITY OF TAYLORS FALLS AND LHB, INC., TO PROVIDE A TAX INCREMENT FINANCING ANALYSIS AND DEMOLITION DOCUMENT FOR THE CITY OWNED TRUCK STATION LOCATED AT 680 CHISAGO STREET IN TAYLORS FALLS. (on file)

IT WAS FURTHER MOVED TO AUTHORIZE THE MAYOR'S AND CLERK-TREASURER'S SIGNATURES ON SAID AGREEMENT.

IT WAS YET FURTHER MOVED TO AUTHORIZE PAYMENT OF \$4,922.89 TO LHB, IN. FOR THE SAID REPORTS, TO BE PAID FROM THE PROPERTY REDEVELOPMENT FUND (555), ACKNOWLEDGING REIBURSEMENT BY THE CHISAGO COUNTY HRA/EDA.

LIAISON OR COUNCIL MEMBER REPORTS

Larry Julik-Heine reported that the Friends of Taylors Falls Parks would be hosting their annual fundraiser Cinco DeMayo in Taylors Falls on Friday, April 29th. He also reported that the Council intends to make a decision as to the new Seasonal Public Works Employee on Tuesday. He stated that the progress made by the River Walk Subcommittee has been interesting. Randy Thoreson's assistant Emily is putting together a "vision" for the Trail which looks spectacular. The Subcommittee discussed the need for increased communication between the Council and the Committee.

Mary Jo Murphy explained that she was quite excited for the new Riverwalk signage designs presented by Kay Lambert of *Design in the Light*.

John Tangen reported that the HPC approved a Site Alteration Permit for Jim VanHolden at 361 Plateau Street. He also reported that the Fire Department continues to research grant opportunities for weather sirens, turn-out gear, and radios.

Ross Rivard reported that the Public Works Department would be submitting bids for sewer lining and paving projects at the next Council Meeting.

Mayor Mike Buchite reported that the Minnesota Pollution Control Agency recently recognized Public Works Superintendent Mike Kriz for excellence in wastewater operations in 2010. The Council congratulated Kriz for his hard work.

Mayor Buchite also reported that long-time resident and teacher Michael Sandell was recently honored by the International Technology and Engineering Educators Association as one of 36 teachers from across the US to receive a Teacher Excellence Award. The Council congratulated Sandell on this honor.

The Mayor and Chris Eng, Executive Director of the Chisago County HRA/EDA, will be observing the Legislative Meetings at the Capital on Tuesday in the event there are any questions regarding Taylors

Falls' inclusion in the Omnibus Tax Bill authorizing Taylors Falls to participate in the Border Cities Development Zone.

CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED THE CORRESPONDENCE RECEIVED IN THE APRIL 25, 2011 COUNCIL PACKET:

1. CORRESPONDENCE FROM LIFELINK III, RE: GROUND AMBULANCE SERVICES
2. CORRESPONDENCE FROM ADMIN MINNESOTA, RE: SURPLUS SERVICES UPDATES
3. CORRESPONDENCE FROM MNDOT, RE: TH 95 PROJECT
4. CORRESPONDENCE FROM PFA, RE: AUDIT REQUEST
5. STAFF CORRESPONDENCE & EMAIL'S

ADJOURNMENT

MOTION BY JULIK-HEINE/TANGEN TO ADJOURN THE MEETING OF THE APRIL 25, 2011 TAYLORS FALLS CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:38 p.m.

Michael D. Buchite, Mayor

Jo Everson, City Clerk-Treasurer

APPROVED: MAY 9, 2011

RESOLUTION 11-04-03

**CITY OF TAYLORS FALLS
COUNTY OF CHISAGO
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING A GRANT
FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY**

WHEREAS, the Taylors Falls Fire Department requires funding for the acquisition of 800 MHz radios to comply with the Federal Communication Commission's mandate; and

WHEREAS, the City Council authorized the submission of the grant application in the amount of \$40,000 on April 12, 2010, to the Minnesota Department of Public Safety; and

WHEREAS, the Minnesota Department of Public Safety has notified the City that it has been awarded \$36,224.00 for the purchase of subscriber radios;

SO THEREFORE BE IT RESOLVED by the Taylors Falls City Council that it hereby signifies the acceptance of the State Homeland Security Grant in the amount of \$36,224.00 from the Minnesota Department of Public Safety, for the purchase of subscriber radios that are compliant with the 800 MHz mandate.

BE IT FURTHER RESOLVED that the Mayor and Clerk-Treasurer have signatory authority to sign the grant contract necessary to receive said grant funding.

ADOPTED APRIL 25, 2011

Michael D. Buchite, Mayor

ATTEST:

Jo Everson, Clerk-Treasurer