

# TAYLORS FALLS CITY COUNCIL MEETING MINUTES

## City Hall, Council Chambers Monday, May 13, 2019 - 7:00 pm

The Agenda for this Meeting was posted Wednesday, May 8, 2019 at City Hall, the Post Office, and on the City's website. Copies were emailed to residents requesting such, and the Press was notified.

### **CALL TO ORDER**

The Meeting was called to order at 7:00 pm by Mayor Mike Buchite.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the United States flag was recited.

### **ROLL CALL**

Members Present: Mayor Mike Buchite, Ross Rivard, Larry Julik-Heine, Mary Murphy, John Tangen

Members Absent: None

Others Present: Adam Berklund (Coordinator-Zoning Administrator), Paul Stenger (Public Works Maintenance Worker), Diane Dedon (Librarian), Jacob Guzik (Engineer, Bolten & Menk), Denise Martin (Chisago County Press), Marlys Breeden, Lori Stolp, Bob Wilberg

### **ADOPTION OF AGENDA**

Mayor Buchite added a 9th New Business item as part of the Consent Agenda: Consider Payment to Blake Drilling Company for the Pump at Lift Station 2. Motion by Murphy / Julik-Heine to approve the amended agenda for the May 13, 2019 Taylors Falls City Council Meeting. Motion carried unanimously.

The agenda items were followed in this order: New Business #1, #7, Old Business #1, New Business #2 - #6.

### **ADOPTION OF CONSENT AGENDA**

Motion by Rivard / Tangen to approve/accept the following Consent Agenda items: Minutes from previous meetings; Staff reports; Commission, Board, or Committee minutes/reports; Consider 2019 Mowing Proposal; Consider Payment to Blake Drilling Company for Pump at Lift Station 2; Approval of claims and payroll; and Correspondence. Motion carried unanimously.

### **PUBLIC FORUM - None**

### **STAFF REQUESTS - None**

### **COMMISSION, BOARD, OR COMMITTEE MINUTES/REPORTS**

Library Board

### **OLD BUSINESS**

#### **Consider Amendment to Fire Run Policy**

Item had been tabled at 04-08-19 Council Meeting. Mayor Buchite updated that the Council had a workshop meeting on April 23, 2019. Adjustments were made. Discussion followed.

Motion by Julik-Heine / Rivard to approve amendments to the Fire Run Policy. Motion carried unanimously.

### **NEW BUSINESS**

#### **Consider Acceptance of Donation to Library**

Mayor Buchite explained that the City has been given a donation by the Charles and Gloria Wilberg Fund on behalf of Gloria's mother, Luella Nelson, a longtime Library Board member at the Taylors Falls Public Library. Library Board members will decide as a board what the money will be used for, in accord with the following conditions: (1.) The grant will be used in full and solely for the explicit purpose of the Taylors Falls Public Library; (2.) The grant is not intended to fulfill a pre-existing pledge and no individual will receive any goods, services, or other private benefit; (3.) The grant funds will not be used for any political campaign, or to support attempts to influence legislation of any governmental body other than through making available the results of nonpartisan analysis, study, and research. Diane Dedon, current Taylors Falls Librarian, spoke of Luella's work on the Library board from 1953 - 1972. Bob Wilberg, Luella's grandson, was there to officially present the check to the City. The Mayor, Council Members, staff members, and Library Board members in attendance expressed gratitude for the donation.

Motion by Julik-Heine / Murphy to accept a grant from the St. Paul Foundation in the amount of \$100,000.00 on behalf of the Charles and Gloria Wilberg Fund and allocate it to the Taylors Falls building fund (215-45500-500) Motion carried unanimously.

### **Consider Survey of Downtown Commercial Property**

Coordinator - Zoning Administrator Adam Berklund explained that in order to sell the downtown commercial property, the land will need to be surveyed. Bids were received from Bolton & Menk and Widseth Smith Nolting. Widseth Smith Nolting had the lowest bid. Discussion followed.

Motion by Rivard / Julik-Heine to approve the proposal from Widseth Smith Nolting to survey the City's downtown commercial property at a cost of \$3,500.00 to be paid from the contingency fund. Motion carried unanimously.

### **Consider Sewer Cleaning**

Ross Rivard reported that the proposal is to jet and photograph the City's sewer system to have a record of it, know where to dig when necessary, and to check it for issues. Larry Julik-Heine mentioned that the City has already invested in lining the sewers, so it is appropriate to keep them maintained. Discussion followed.

Motion by Murphy / Julik-Heine to approve proposal from Visu-Sewer to clean and televise 25,000 linear feet of sanitary sewer line on County Road 82 at a cost of \$41,800.00 to be paid from the sewer fund (602). Motion carried unanimously.

### **Consider Seal Coating**

Ross Rivard requested to put off this item. The County seal coated Mulberry and Chestnut Streets and sections are coming up. Also the snow plows damage the coating. Ross would like to check into other methods. Discussion with City Engineer Jacob Guzik followed.

Motion by Tangen / Julik-Heine to table estimate from Pearson Bros, Inc. of a \$19,744.80 cost for seal coating Briar and Locust Streets to be paid from the street improvements fund (650). Motion carried unanimously.

### **Consider Request to Solicit Bids for Street Paving**

Larry Julik-Heine explained that Folsom Street and a small section of Pine Street needs to be redone. He brought out that Colby Street should also be considered. Ross Rivard said that it was not in the budget to also do Colby Street. He suggested getting bids for Folsom and Pine Streets, and a second option for Folsom, Pine, and Colby Streets.

Motion by Murphy / Julik-Heine to authorize City staff to solicit bids for the paving of Folsom and Pine Streets, as well as a price for paving Folsom, Pine, and Colby Streets, with the bidding period opening on May 16, 2019 and closing on May 30, 2019. Motion carried unanimously.

### **Consider Hiring Seasonal Part-Time Help**

Per the report from Public Works Superintendent Mike Kriz, three applicants are under consideration to help out in the Public Works department on a part-time basis, hopefully equaling a total of 40 man-hours per week combined. Discussion followed.

Motion by Julik-Heine / Rivard to approve recommendation from Public Works Superintendent Mike Kriz to hire Devin Olson at \$13.00 per hour and Brady Berg and Dylan Stenger at \$12.00 per hour, to start as soon as they are available. Motion carried unanimously.

### **Consider Review of Public Works Maintenance Worker Paul Stenger**

Public Works Superintendent Mike Kriz evaluated Paul Stenger's performance over the past 6 months since he was hired and recommended to the Council that his probation be lifted six months early and that he be given a raise of \$1.00 per hour (which was already accounted for in the budget). Larry Julik-Heine mentioned that he is a terrific addition, and Ross Rivard brought up the huge changes in the Public Works garage. Discussion followed.

Motion by Murphy / Tangen to approve the recommendation from Public Works Superintendent Mike Kriz to lift the probation status of Public Works Maintenance Worker Paul Stenger and give him a \$1.00 per hour raise effective June 1, 2019. Motion carried unanimously.

## **CONSENT AGENDA**

### **Consider 2019 Mowing Proposal**

The City Council approved by Consent Agenda the recommendation from Public Works Superintendent Mike Kriz to hire BK Services for mowing services at a cost of \$890.00 per mow to be paid from the contract mowing fund (311).

### **Consider Payment to Blake Drilling Company for Pump at Lift Station 2**

The City Council approved by Consent Agenda the Payment to Blake Drilling Company for the Pump at Lift Station 2.

**APPROVAL OF CLAIMS & PAYROLL**

The City Council approved by Consent Agenda payment of payroll check numbers 7574-7580 totaling \$11,581.44; as well as check numbers 30661-30720 and electronic check numbers 6302359-6302366 totaling \$92,797.95 for April expenditures.

**LIAISON OR COUNCIL MEMBER REPORTS**

**Ross Rivard**

- reported that the Planning Commission will probably get together next month. He also mentioned that the control panels are being installed at the lift station.

**John Tangen**

- reported that the Heritage Preservation Commission meeting was moved. He also mentioned that Clerk-Treasurer Elizabeth Nealley had just come back from training at St. Cloud, Minnesota.

**Larry Julik-Heine**

- said that the Parks and Recreation Commission would be meeting next week.

**Mary Murphy**

- had nothing to add.

**Mayor Mike Buchite**

- gave an update about the upcoming new railing on Bench Street.  
- Jacob Guzik gave an update about River Street.

**ADJOURNMENT**

Motion by Julik-Heine / Murphy to adjourn the meeting of the Taylors Falls City Council held this May 13, 2019. Motion carried unanimously.

Being no further business to come before the Council, the Meeting adjourned at 7:35 pm.

---

Michael D. Buchite, Mayor

---

Elizabeth Nealley, Clerk-Treasurer

**APPROVED**

Tuesday, November 12, 2019