

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, JULY 9, 2018 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Tuesday, July 3, 2018 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, Larry Julik-Heine, Mary Jo Murphy, John Tangen

MEMBERS ABSENT: None

OTHERS PRESENT: Adam Berklund – Coordinator/Zoning Administrator,

ADOPTION OF AGENDA

MOTION BY MURPHY/RIVARD TO APPROVE THE AGENDA AS PRESENTED, FOR THE JULY 9, 2018 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY JULIK-HEINE/TANGEN TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: STAFF REPORTS; COMMISSION/BOARD OR COMMITTEE MINUTES/REPORTS; CONSIDER PAYMENT TO OSMAN SHRINERS FOR WANNIGAN DAYS; CONSIDER DONATION TO INITIATIVE FOUNDATION; CONSIDER ROMAYNE'S WANNIGAN DAYS REQUEST; CONSIDER APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS CITY COUNCIL MEETINGS HELD ON JUNE 11, 2018.

PUBLIC FORUM

Wannigan Days Committee update (Lynn Longnecker, Sandra Berg & Amanda Oman): Lynn Longnecker explained the various events that have been scheduled for the Wannigan Days weekend, including: Dance/Bingo/Kiddie Parade/Car Show (Friday); Artisan Fair/Kiddie Carnival/Dunk Tank/Log Jam/Parade/Street Dance (Saturday); and a croquet tournament

STAFF REQUESTS

NONE

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MEETING MINUTES OF THE TAYLORS FALLS LIBRARY BOARD HELD ON JUNE 27, 2018.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

CONSIDER BUDGET WORKSHOP DATES

Mayor Buchite explained 2019's budget workshops will be scheduled like past years with 7:30 a.m. Wednesday meetings in the Mayor's office. There will be three discussion meetings and two draft meetings before final approval at September's Council Meeting. The schedule is as follows:

AUGUST 1ST

- Preliminary Discussion
- General Discussion on Capital Improvements
- New Revenues
- New Expenditures
- Attorney Expenses
- Street Improvements
- Review of 2019 Debt Service Payment

AUGUST 8TH

- Employee Benefits
- Pay Raises
- Insurance Benefits
- Personnel Policy Changes, ETC.

AUGUST 15TH

- Review of budgets for Fire
- Administration
- Buildings
- Commissions
- Public Works
- Water & Sewer

AUGUST 22ND

- First Draft of Proposed 2019 Budget

AUGUST 29TH

- Draft of Proposed Budget

SEPTEMBER 5TH

- Final Draft on Proposed Budget

SEPTEMBER 10TH

COUNCIL MEETING; COUNCIL APPROVE (OR CALL FOR SPECIAL MEETING).

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE FOLLOWING 7:30 A.M. WEDNESDAY'S AS COUNCIL WORKSHOPS TO COMPLETE THE 2019 BUDGET:

AUGUST 1ST >PRELIMINARY DISCUSSION: GENERAL DISCUSSION ON CAPITAL IMPROVEMENTS, NEW REVENUES, NEW EXPENDITURES, ATTORNEY EXPENSES, STREET IMPROVEMENTS, REVIEW OF 2019 DEBT SERVICE PAYMENTS.

AUGUST 8TH >EMPLOYEE BENEFITS (PAY RAISES, INSURANCE BENEFITS, PERSONNEL POLICY CHANGES, ETC.).

AUGUST 15TH >REVIEW OF BUDGETS FOR FIRE, ADMINISTRATION, BUILDINGS, COMMISSIONS, PUBLIC WORKS, WATER & SEWER.

AUGUST 22ND >FIRST DRAFT OF PROPOSED 2018 BUDGET.

AUGUST 29TH >FINAL DRAFT OF PROPOSED BUDGET.

SEPTEMBER 10TH >*COUNCIL MEETING; COUNCIL APPROVE (OR CALL FOR SPECIAL MEETING).

CONSIDER RESOLUTION 18-07-01 ACCEPTING WANNIGAN DAYS DONATION

To date the Wannigan Day Committee has received a total of \$1,750 in donations:

- The Drive In Restaurant \$1,000
- Lake Area Bank \$50
- TF Elementary \$50
- Pleasant Valley Orchard \$100
- The Bitworks \$100
- Franconia Sculpture Park \$100
- Grandstrand Funeral Home \$150
- Wild River Electric \$100
- Falls Orthodontics \$100

MOTION BY TANGEN/RIVARD TO ADOPT RESOLUTION 18-07-01 ACCEPTING DONATIONS FROM VARIOUS BUSINESSES FOR WANNIGAN DAYS ACTIVITIES.

CONSIDER 1-DAY TEMPORARY LIQUOR LICENSE AT FOLSOM HOUSE

Site manager for the Folsom House submitted the following request to the City Council: I wish to inform the City of Taylors Falls that on Friday, July 20th from 8:00 pm to 11:00 pm, the WHC Folsom House will be holding an event at 272 W Government Street in conjunction with Taylors Falls Wannigan Days. The event will have live music and intends to sell tickets good for alcoholic beverages. The beverages that will be available are a 16 ounce serving of beer, or 8 serving of wine. The Taylors Falls Historical Society (501 3(c) non-profit organization, tax exemption #36-3231582) will be hosting and operating the event, with knowledge of the owner of the property, the Minnesota Historical Society. MNHS holds the liability insurance for the property.

This letter of intent is submitted to the City of Taylors Falls for applying to receive a 1-day liquor license for this event. Council was in agreement that this would be a great addition to the weekend and unanimously agreed to approve.

MOTION BY JULIK-HEINE/MURPHY TO APPROVE THE REQUEST FROM THE TAYLORS FALLS HISTORICAL SOCIETY FOR A TEMPORARY ON-SALE LIQUOR LICENSE FOR 272 GOVERNMENT STREET ON FRIDAY JULY 20, 2018.

CONSENT AGENDA

CONSIDER PAYMENT TO OSMAN SHRINERS FOR WANNIGAN DAYS

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE RECOMMENDATION FROM THE WANNIGAN DAY COMMITTEE TO HIRE THE OSMAN SHRINE TO ATTEND THE WANNIGAN DAYS PARADE AT A COST OF \$1,500 TO BE PAID FROM THE FUND AS DETERMINED BY THE CITY AUDITOR.

CONSIDER DONATION TO INITIATIVE FOUNDATION

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE A CONTRIBUTION OF \$300.00 TO THE INITIATIVE FOUNDATION, TO BE PAID FROM THE GENERAL FUND DONATIONS TO COMMUNITY EVENTS BUDGET ACCOUNT (101-41110-490).

CONSIDER ROMAYNE'S WANNIGAN DAYS REQUEST

THE CITY COUNCIL APPROVED BY CONSENT AGENDA TO APPROVE THE CLOSING AND BLOCKING OF RAVINE STREET FROM BENCH STREET TO GOVERNMENT STREET FOR THE ROMAYNE'S STREET DANCE BEGINNING AT 10:00 A.M. ON SATURDAY, JULY 21ST UNTIL 10:00 A.M. SUNDAY JULY 22ND TO ALLOW TIME FOR THE DISMANTLEMENT OF THE STAGE.

TO DENY/AUTHORIZE THE CITY CLERK TO ISSUE A DANCE/MUSIC PERMIT WITH THE FEES TO BE WAIVED TO ROMAYNE'S ON MAIN FOR THE STREET DANCE TO BE HELD FROM 8:00 P.M. TO 12:30 A.M. ON SATURDAY JULY 21ST.

TO DENY/REQUIRE A FENCE TO BE ERECTED SURROUNDING THE ENTIRE STREET DANCE AND BEER GARDEN AREA ON GOVERNMENT, RAVINE, AND BENCH STREETS DURING THE STREET DANCE ON SATURDAY, JULY 21ST.

TO DENY/REQUIRE TWO DEPUTIES TO WORK THE STREET DANCE FROM THE HOURS OF 8:00 P.M. – 1:00 A.M. ON SATURDAY, JULY 21ST, TO BE PAID FROM THE CONTRACTED POLICE SERVICES FUND (101-42100-309).

IT WAS FURTHER MOVED TO

TABLE/DENY/APPROVE THE INSTALLATION OF TWO SATELLITE PORT-A-POTTIES IN THE MARMON PARKWAY (BENCH STREET PARKING LOT) DURING THE WANNIGAN DAYS WEEKEND.

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 30251 – 30290 TOTALING \$72,274.46 FOR JUNE EXPENDITURES.

LIAISON OR COUNCIL MEMBER REPORTS

Larry Julik-Heine – reported that the PRC will be holding their Wannigan Days Bingo the Friday of Wannigan Days. Also that the next HWY 8 Task Force meeting will be held on the 16th.

John Tangen – reported the HPC will meet on Wednesday.

Ross Rivard – reported there was no PC meeting this month. The PW has done a good job, the crosswalks and parking striping is done and River Street construction has begun.

Mary Murphy – reported that the final Wannigan Days meeting would take place on Tuesday and Wednesday the EDC meets with their “official” new member Brett Lincoln.

Mayor Buchite – reported that he had nothing new to report.

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS JULY 9, 2018. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 7:20 p.m.

Michael D. Buchite, Mayor

Adam Berklund, Coordinator-Zoning Administrator

APPROVED: AUGUST 13, 2018