

**TAYLORS FALLS CITY COUNCIL MEETING
COUNCIL CHAMBERS
MONDAY, OCTOBER 12, 2015 – 7:00 P.M.**

MINUTES

The Agenda for this Meeting was posted Wednesday, October 7, 2015 at City Hall, the Post Office and on the City's Web Site. Copies were e-mailed to residents requesting such, and the Press was notified.

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Mayor Mike Buchite.

PLEDGE OF ALLEGIANCE

All those present at the meeting recited the Pledge of Allegiance to the United States flag.

ROLL CALL

MEMBERS PRESENT: Mike Buchite, Ross Rivard, John Tangen, Mary Jo Murphy, Larry Julik-Heine

MEMBERS ABSENT: None

OTHERS PRESENT: Mary Tomnitz – Clerk/Treasurer, Adam Berklund – Coordinator/ZA, Paul Ringnell – Chisago County Press, Maria Hier – St. Josephs Catholic Church.

ADOPTION OF AGENDA

The Agenda was amended to add #8, payment of certain invoices (Olsen Sewer Services, Abdo, Eick & Meyers) MOTION BY RIVARD/JULIK-HEINE TO APPROVE THE AGENDA, AS AMENDED, FOR THE OCTOBER 12, 2015 TAYLORS FALLS CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ADOPTION OF CONSENT AGENDA

MOTION BY MURPHY/JULIK-HEINE TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS: CONSIDER RESOLUTION 15-10-02 ACCEPTING A DONATION FROM XCEL ENERGY; PAYMENT OF CERTAIN INVOICES (ABDO EICK & MEYERS, LLP; \$1,030.00 & OLSONS SEWER SERVICE, INC; \$2,460.24); APPROVAL OF CLAIMS & PAYROLL; AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS CITY COUNCIL MEETING MINUTES

NONE

PUBLIC FORUM

NONE

STAFF REPORTS & REQUESTS

ADMINISTRATIVE DEPARTMENT

CHISAGO COUNTY SHERIFF'S DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA SERGEANT SHANE CARROLL'S SEPTEMBER 2015 CHISAGO COUNTY SHERIFF'S DEPARTMENT REPORTS.

PUBLIC WORKS DEPARTMENT

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA PUBLIC WORKS SUPERINTENDENT MIKE KRIZ'S SEPTEMBER 2015 PUBLIC WORKS REPORT.

CITY ATTORNEY

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE SEPTEMBER 2015 BILLING STATEMENTS FROM THE CITY ATTORNEY'S OFFICE OF KELLY AND LEMMONS, P.A.

COMMISSION, BOARD OR COMMITTEE MINUTES/REPORTS

TAYLORS FALLS PUBLIC LIBRARY

THE CITY COUNCL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS LIBRARY BOARD MEETING HELD ON AUGUST 26, 2015 AND SEPTEMBER 30, 2015.

PLANNING COMMISSION

THE CITY COUNCIL ACCPETED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS PLANNING COMMISSION MEETINGS HELD ON JUNE 1, 2015 AND JULY 7, 2015.

ECONOMIC DEVELOPMENT COMMISSION

THE CITY COUNCIL ACCEPTED BY CONSENT AGENDA THE MINUTES OF THE TAYLORS FALLS ECONOMIC DEVELOPMENT COMMISSION MEETING HELD ON JUNE 23, 2015.

UNFINISHED BUSINESS

CONSIDER REPAIRS AT CATHOLIC CHURCH RECTORY

PW Superintendent Mike Kriz reported that since the last meeting, the sewer main on River Street was shot with a laser level. Next the service line was shot, showing a significant drop, meaning the sewer service can come straight out from the Rectory to the sewer main. It will make the run about 20 feet shorter and not tear up the driveway. The old line will need to be capped and abandoned, and costs were adjusted accordingly.

<u>Old Excavation</u>	<u>New Excavation</u>	<u>Church Portion</u>	<u>City Portion</u>
\$8,586	\$8,076.94	\$6,461.55	\$1,615.39
<u>Old Cement</u>	<u>New Cement</u>		
3,960	2,000	1,000	1,000
Asphalt		0	2,500
	<u>TOTAL</u>	<u>\$7,461.55</u>	<u>\$5,115</u>

MOTION BY MURPHY/RIVARD TO APPROVE SEWER LINE REPAIRS AT THE CATHOLIC CHURCH RECTORY AT A COST OF \$5,115.00 BY OLSONS SEWER SERVICE TO BE PAID FROM THE SEWER FUND (602).

COUNCIL MEMBER JULIK-HEINE ABSTAINED

NEW BUSINESS

CONSIDER RESOLUTION 15-10-01 ESTABLISHING NO PARKING ZONE

Recently there has been a problem with parking on River Street from behind the She Shop to the southern end behind Schooney's Malt Schop. This road is very narrow and has the Riverwalk Trail on the eastern side. With measurements provided by Public Works, City Engineer, Steve Heth has recommended restricting parking on this portion of River Street to protect the health and safety of the public.

MOTION BY JULIK-HEINE/MURPHY TO ADOPT RESOLUTION 15-10-01 ESTABLISHING A NO PARKING ZONE ON THE PORTION OF RIVER STREET FROM THE SOUTHERN EDGE OF LOT 1, BLOCK 12 TO THE NORTHERN EDGE OF LOT 39, BLOCK 17.

CONSIDER GUIDELINES FOR REVOLVING LOAN PROGRAM

Mayor Buchite brought Council up to speed about the history with the Small Cities Grant. Enough money has been paid back that we are at a point to start lending it back out. Staff has provided versions of other Chisago County Cities who have implemented a revolving loan fund. Council agreed that we would like to keep it simple yet would require specific information, including:

- Amount available to loan out
- Repayment period
- Interest rate
- Time to complete the project
- Uses of the money
- Renter vs. Owner

NO MOTION WAS REQUIRED AS STAFF WILL BRING IT BACK AT THE NOVEMBER MEETING.

CONSIDER PUBLIC WORKS REQUEST TO PURCHASE NEW MOWER

Mike Kriz reported that the City's Kubota mower is now about 15 years old and recently had the gear box go out in the deck. The repair would cost more than it is worth, so they recently have tried out a few demos and found only one that would be suitable for the City. It is a Lexmark with about 500 hours on it, and will still carry the warranty for the 2016 mowing season. It is extremely heavy duty and should provide years of service to the City. It is gas powered and has been fully checked out, and should be noted that this mower will mainly be used for: Sewer (ponds and lift stations), Water (wells and standpipe), Roadways (storm-water pond, first street ROW), and downtown parks.

MOTION BY RIVARD/JULIK-HEINE TO AUTHORIZE PUBLIC WORKS TO PURCHASE A USED EXMARK LAZER X AT A COST OF \$7,385.00 TO BE PAID FROM MULTIPLE FUNDS: STORMWATER UTILITY (600) AND SEWER FUND (602),

CONSIDER RIEKE ROAD CONSTRUCTION

Rieke Road is about 1,300 feet long and is the road that leads up to the stand-pipe. It is gravel and there are two residents that live on it. Not a great priority road but it does need to be maintained. With the loss of the STS crew the roadside brush has gotten out of hand, and has begun to encroach on the roadway creating almost a one lane road. Two estimates were provided: Cross Country Excavating; \$7,850 & RE Peterson; \$2,850, both have worked with the City in the past and both have done good work.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE ESTIMATE FROM RE PETERSON AT A COST OF \$2,850.00 FOR MAINTENANCE OF RIEKE ROAD TO BE PAID FROM THE STORMWATER UTILITY FUND (600).

CONSIDER DEVICE SUPPORT PACKAGE FOR NEW WATER METER READER

When the new meter reader arrived and was being installed it came as a shock to HD Supply that we no longer carry the support. This provides technical support for the handheld reader, computer program and any problems we have with connecting to the meters themselves. It comes at a cost of \$1,980 a year.

The only other option to the City would be to pay as needed (\$250/hr), but if there are any updates, bug fixes, or our computers crash, we will need to pay the full price for the software at a cost of \$5,407.

Former Clerk/Treasurer discontinued this support about a year ago without the knowledge of purchasing a new handheld reader. With a new reader and new employees using this system, it is highly recommended from staff that we purchase the support and re-evaluate at the end of our first year.

MOTION BY MURPHY/JULIK-HEINE TO APPROVE THE PURCHASE OF SUPPORT PACKAGE FROM SENSUS FOR WATER METER READING SOFTWARE AT A COST OF \$1,980 ANNUALLY TO BE PAID FROM THE WATER FUND (601) AND SEWER FUND (602).

CONSIDER RESOLUTION 15-10-02 ACCEPTING A DONATION FROM XCEL ENERGY

THE CITY COUNCIL ADOPTED BY CONSENT AGENDA RESOLUTION 15-10-02 ACCEPTING A DONATION FROM XCEL ENERGY. (attached)

APPROVAL OF CLAIMS & PAYROLL

THE CITY COUNCIL APPROVED BY CONSENT AGENDA THE PAYMENT OF CHECK NUMBERS 26543 – 26579 TOTTALLING \$46,552.71 IN EXPENDITURES, AND CHECK NUMBERS 6705 – 6714 TOTTALLING \$11,143.07 FOR SEPTEMBER/OCTOBER PAYROLL.

LIAISON OR COUNCIL MEMBER REPORTS

Larry Julik-Heine reported that the split-rail fence is complete at Cherry Hill Park. Most public works items are included in this agenda packet. Lastly there was a meeting with MnDOT today to get an update on the highway 8 project. There was some discussion on a potential round-a-bout at the intersection downtown, but that a project like that takes around four years of planning.

John Tangen HPC will be meeting on Wednesday, hopes he can make it as he has not been in attendance the last few meetings.

Mary Murphy reported the EDC meeting was cancelled due to no quorum, and would begin preliminary contract discussions with Shafer Township on the fire contract.

Ross Rivard reported the Planning Commission just finished the solar ordinance, will be holding a public hearing then bring it to the Council.

Mayor Mike Buchite reported the billboard has been paying off, that he has received two phone calls so far. Also that the river is down due to construction on the Minnesota side to the existing dyke wall, will be down about two months.

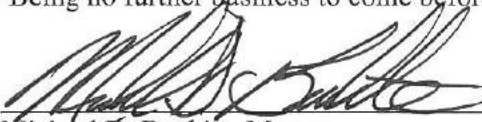
CORRESPONDENCE

THE CITY COUNCIL ACKNOWLEDGED BY CONSENT AGENDA THE CORRESPONDENCE PROVIDED IN THE OCTOBER 12, 2015 CITY COUNCIL MEETING PACKET.

ADJOURNMENT

MOTION BY JULIK-HEINE/MURPHY TO ADJOURN THE MEETING OF THE TAYLORS FALLS CITY COUNCIL HELD THIS OCTOBER 12, 2015. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Council, the Meeting adjourned at 8:20 p.m.


Michael D. Buchite, Mayor


Adam Berklund, Coordinator-ZA

APPROVED: MARCH 14, 2016